



## HASBROUCK HEIGHTS BOARD OF EDUCATION

### **WORK MEETING MINUTES**

**WEDNESDAY, APRIL 16, 2025**

A WORK MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **6:00 P.M. IN THE HIGH SCHOOL MEDIA CENTER AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

#### **A. OPENING: ROLL CALL, SUNSHINE STATEMENT 6:15 p.m.**

*Announcement of adequate meeting notice: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on January 7, 2025. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record. (Ask for Roll Call)*

#### **B. PRESENTATIONS- N/A**

#### **C. OPEN SESSION: REVIEW OF REGULAR AGENDA**

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

#### **D. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS**

#### **E. PUBLIC COMMENTS**

#### **F. CLOSED SESSION 6:16 P.M.**

*Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved that the Hasbrouck Heights Board of Education will meet in closed session to discuss the High School/ Middle School Parent Teacher School Association (PTSA) and Personnel will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.*

**WORK MEETING- CLOSED SESSION - Open**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion	1st					2nd			
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

**WORK MEETING- CLOSED SESSION - Close**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion	1st					2nd			
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

**G. ADJOURNMENT 6:53 p.m.**

**MOTION TO ADJOURN- WORK MEETING**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion	1st					2nd			
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									



## HASBROUCK HEIGHTS BOARD OF EDUCATION

### **REGULAR MEETING MINUTES**

**WEDNESDAY, APRIL 16, 2025**

A REGULAR MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **7:00 P.M. IN THE HIGH SCHOOL AUDITORIUM AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

#### **A. OPENING: ROLL CALL, SUNSHINE STATEMENT 7:00 p.m.**

*Announcement of **adequate meeting notice**: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on January 7, 2025. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.*

*(Ask for Roll Call)*

#### **B. FLAG SALUTE**

#### **C. BOARD PRESIDENT'S REPORT - 7:00 P.M.**

##### **1. President Cintron Statement:**

Statement- Board President- April 16, 2025

At the March 27th Board of Education Meeting, this Board passed a resolution formally dissociating from the High School/Middle School PTSA. As discussed during that meeting, this decision was not made lightly.

In an effort to foster a path forward, the Board offered a three-week contingency period during which the PTSA was given the opportunity to implement new leadership. This contingency period expires tomorrow, on April 17th.

We are aware that the PTSA, in coordination with both the Bergen County and New Jersey PTA, held a virtual meeting with its membership ahead of the Board's April 17th deadline. During this meeting, the NJPTA asserted that a full audit of the PTSA had been completed, and that the PTSA conducts regular annual audits.

However, it was revealed that the "full audit" was not conducted by a certified public accountant, a certified internal auditor, or any other appropriately credentialed or licensed individual. Instead, what amounts to a book review was performed by another NJPTA member who claims to be a Bookkeeper.

This distinction is critical and raises concerns regarding the financial oversight and fiduciary practices of the organization. A bookkeeper cannot conduct a financial audit because they lack independence, licensure, and training in audit standards. Only a qualified and independent CPA

Regular Meeting Agenda

April 16, 2025

or RMA (Registered Municipal Accountant) can perform a legally recognized audit and issue a valid audit report.

For the record, bookkeeping involves recording transactions, reconciling accounts, and maintaining ledgers. Whereas an audit requires the following by an independent, credentialed individual:

- Risk assessment
- Internal control evaluation
- Analytical review
- Sampling procedures
- Compliance testing
- Issuing an opinion on whether the financial statements are presented accurately and if there are any areas of concern

Bookkeepers are not trained or certified to perform these tasks to professional auditing standards. Bookkeepers do not hold CPA licenses, nor are they regulated under auditing standards. They lack the legal authority to issue an audit opinion, which is the key outcome of an audit report.

As previously noted, a letter was also submitted purporting to confirm that annual audits have been completed. However, that letter was signed by an individual who no longer holds a valid CPA license. This, of course, calls into question the validity of those past audits.

It is deeply disappointing that, in the face of serious allegations of mismanagement, the MS/HS PTSA and the NJPTA failed to conduct a thorough and valid audit.

Instead, the NJPTA made unfounded claims, purportedly clearing the MS/HS PTSA of any mismanagement without having conducted a valid audit. At the same time, they admitted that:

- Checks were improperly executed
- Receipts to prove expenses were missing
- Most disturbing: They admitted that matching contributions were erroneously deposited into the District account — but failed to disclose that both the original donations and the matching funds were being held by the MS/HS PTSA for the donor's own child, and were not used to benefit the whole of the PTSA.

This is a violation of law and best practices. Whether the NJPTA was incompetent and failed to see this, or they intentionally chose to hide this information from the PTSA membership and the public, is unknown.

It is also deeply disappointing that the NJPTA and BCPTA leadership used their platform to perpetuate misinformation about the Board of Education, the District administration, and members of the PTSA community. We are aware that Stephanie Bowe from the NJPTA advised the PTA membership to demand an apology from this Board and to demand reinstatement — presumably on the basis of their invalid audit and the questionable manner in which that audit was subsequently reported.

To be very clear: This Board of Education stands by its decision to dissociate from the current leadership of the PTSA, and therefore, the MS/HS PTSA entirely. We have been provided with no valid information indicating that a thorough investigation into the claims of mismanagement and potential fraud has been undertaken.

We will not be intimidated into rescinding our resolution or abandoning our responsibilities to the District, our students, and the Hasbrouck Heights community.

We are also aware that the PTSA Executive Board has canceled its scheduled general membership meeting on Thursday, April 17th. Unfortunately, this decision further demonstrates that local, county, and state PTA leadership are unwilling to make any efforts to legitimately address the valid concerns brought to their attention. It also suggests that they do not care to reestablish a relationship with the District — one governed by transparency, compliance with even basic legal standards and best practices, and cooperation.

It is also important to note that members of the Executive PTSA Board have reached out to the Board of Education, the Superintendent, and/or the Board Attorney to ask for assistance in resigning from their current positions. In response to both individuals, this Board and its representatives made it clear that we cannot be involved in their decision to resign. However, the Board Attorney did note that the state PTA does not have the legal authority to refuse to accept their resignations.

In both cases, these individuals advised us that the NJPTA and Bergen County PTA told them not to resign — with the threat that the state entity would take over and freeze funds if they did so.

To be clear, according to Article XIII, Section 2 of the NJPTA Local PTA Uniform Bylaws, the MS/HS PTSA would have to be formally dissolved in order for funds to be transferred to the state PTA. Please take special note that this Article does not state that loss of leadership will result in the transfer of funds. Furthermore, even if the MS/HS PTSA were formally dissolved for lack of leadership, the funds transferred to the state PTA could still be reallocated to support the activities for which the funds were intended.

In practice, this would mean that the accounts currently held by the MS/HS PTSA would be transferred to the authority of a member of the state PTA, who would then have the ability to either:

- Transfer those funds to a different Hasbrouck Heights parent organization, or
- Issue checks drawing on those funds to support the intended activities

It does not mean that all of the money donated will be “frozen” forever or not used for its intended purpose. While we cannot force the MS/HS PTSA or the state PTA to do the right thing, we can be transparent with our community — and we intend to continue doing so.

In that vein, we also want to make clear that the state and county PTA made these threats even after multiple members of the PTA offered to step into executive leadership roles, and after PTA leadership from another Hasbrouck Heights school offered to take all current MS/HS PTSA funds and allocate them toward end-of-year activities in the middle and high school, as those

funds were intended.

Clearly, there are viable alternatives that would address the Board's stated concerns while still ensuring that students and staff benefit from the donated funds. The decision to ignore these options rests entirely with the MS/HS PTSA leadership, in coordination with state and county

PTA representatives. Likewise, the decision to resort to threats rather than engage in transparent communication and best practices lies solely with that same leadership.

At this time, the Board of Education, Superintendent, and District administration want to make clear to the general public that we remain committed to supporting all aspects of Project Graduation, senior class events funded through past PTSA efforts, as well as 8th grade promotion ceremonies and celebrations. Following the conclusion of this school year, the Board will remain open to reestablishing a partnership with the PTSA — should new leadership come forward that prioritizes transparency, accountability, and a shared commitment to our school community. We also welcome the opportunity to establish a partnership with alternative parent-teacher organizations, such as a PTO.

However, we will not move forward with any organization that continues to lack transparency, dismisses inquiries from the Board and administration, or fails to demonstrate sound fiduciary responsibility. We stand by our decision to protect our students and this community.

# HASBROUCK HEIGHTS BOARD OF EDUCATION

April 16, 2025

Board of Education Meeting



Youth Week 2025



## **Board Member/ Administrator**

## **Youth Representative**

Mrs. Lori Cintron, President

Mrs. Lisa Krommenhoek, Vice President

Mrs. Jillian Ferdinand

Mr. Kevin Mullins

Mrs. Kathleen Sausa

Mrs. Helena Tejeda Ramos

Mr. Vincent Risalvato III

Ms. Adrienne Simmons

Mrs. Lauren Terranova

Brooke Maddalena

Michelle Barsoum

Isabella Gomez

Brandon Coffey

Alaina Freay

Nishita Alam

Dashly Batista

Anna Christopoulos

Eylul Yilmaz

Dr. Jillian Torrento, Superintendent

Paige Sonzogni

Mrs. Jenine Murray, Business Administrator/ Board Secretary

Joseph Parise

## **D. SUPERINTENDENT’S REPORT- Youth Week 7:19 p.m.**

### **2. Superintendent’s Report:**

Hello and good evening. Thank you for joining us this evening.

Tonight is an exciting evening. In just a few short moments, these outstanding high school students will officially take over as the Hasbrouck Heights Board of Education. They represent the very best of our community—deeply involved in both civic life and school activities, and consistently demonstrating dedication, leadership, and a strong work ethic. These students have volunteered their time to learn firsthand about the operations and governance of a public school district, and we are incredibly proud of them.

I would like to extend a sincere thank you to Ms. Cassidy, Student Council Advisor, for her hard work in organizing Youth Week in collaboration with the Board of Education, the Mayor, and the Council. I’d also like to recognize Mr. Barchini, our High School Principal. While this marks his first full year in the role, he has long been an integral part of our Aviator family.

This week, NJ.com published its rankings of the top 358 high schools across the state, and we are proud to announce that Hasbrouck Heights High School ranked #90—a significant climb over the past five years. This recognition comes on the heels of the public release of the School Performance Reports, which highlight the exceptional progress across our entire district. In addition to the high school’s impressive standing, Lincoln School made remarkable gains in all tested areas, the Middle School performed on par with top middle schools statewide, and Euclid School ranked in the top 10% across New Jersey.

On behalf of the Board of Education and the administration, we want to thank our parents, staff, and entire school community. It truly takes a village—and your commitment, support, and shared vision are clearly reflected in the achievements of our students.

### **At this time, please allow me to introduce the new Youth Week Board of Education:**

Brooke Maddalena, Michelle Barsoum, Isabella Gomez, Brandon Coffey, Alaina Freay, Veronica Hoz, Dashley Batista, Anna Christopoulos, Eylul Yilmaz, Paige Sonzogni, Joseph Parise



## E. PUBLIC COMMENTS- AGENDA ITEMS ONLY 7:24 p.m. N/A

*Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*

## F. OPEN SESSION: REVIEW OF REGULAR AGENDA 7:25 p.m.

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

### 1. PERSONNEL

#### A. EMPLOYMENT

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **appointments** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check:

PA-1	Name	Position	Account#	Salary	Location	Effective Date
A.	Andrew Kramar	Director of Information Technology	11-000-222-100-00-01-00 11-000-251-100-00-01-01	\$168,500.00	District Wide	7/1/25 Or Earlier Contingent Upon Completion of Background Check
B.	Lauren Cappadona	Performing Arts Teacher (Leave Replacement)	11-130-100-101-00-01-18	MA Step 1 \$66,100.00	Middle School	8/28/25 Upon Completion of Background Check
C.	Adnaloy Fierro	Spanish Teacher	11-140-100-101-00-01-19	MA Step 7 \$69,350.00	High School	8/28/25 Upon Completion of Background Check

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education **rescind the appointments** of the school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125: N/A

**B. RESIGNATIONS**

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept the following employee **resignations** pursuant to N.J.S.A. 18A:28- 8; and Board of Education Policy 3141:

PB-1	Name	Position	UPC#	Location	Effective Date
A.	William Koukoutsis	Assisant Basketball Coach	11-402-100-100-00-02-39	High School	4/16/2025

**C. RETIREMENTS****N/A****D. COACHES/STIPENDS**

- 1) 1)Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the **extra-curricular activity, student activity positions** as listed in the categories below:

PD-1	Name	Position	UPC#	Salary/ Stipend	Location	Effective Date(s)
A.	Jessica Pinelli	Senior Class Advisor	11-401-100-100-00-02-38	*\$2,897.00 *Prorated	High School	9/1/24 to *4/1/25 *Revised Dates
B.	Ian Laffler	Senior Class Advisor	11-401-100-100-00-02-38	*\$2,897.00 *Prorated	High School	4/17/25 to 6/24/25
C.	Joe Ascolese	Summer Music Program	60-983-100-100-00-01-01	\$37.00/ Hour (5 hours /day)	High School	6/26/25 to 7/18/25
D.	Caron Moroney	Summer Music Program	60-983-100-100-00-01-01	\$37.00/ Hour (5 hours /day)	High School	6/26/25 to 7/18/25
E.	Kris DeBlasio	Assistant Boys Basketball Coach	11-402-100-100-00-02-39	Step 5 \$5,644.00	High School	Upon Completion of Background Check
F.	Ian Zellman	NJDOE Non-Public Stem Grant	20-514-100-101-00-00-00	\$106.78/per hour; max 98.79 hours	Non-Public Grant	9/1/25 to 6/25/26

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education **rescind the appointment** of Dillon Fisher as the Assistant Spring Track Coach for the 2024-2025 school year.
- 3) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the attached **2025 Summer Keys employees**, from June 30, 2025 through August 8, 2025.
- 4) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve **additional instructional duties**, as outlined by the HHEA contract, \$42.00 not to exceed 12 Hours in total for all the following employees, from May 5-16, 2025: Jessica Pinelli, Christian Alfano, Valerie Del Russo, Johanna Fera, Alyssa Rios

E. APPOINTMENT OF AIDES/PARAPROFESSIONALS

N/A

F. SUBSTITUTES

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***appointment and rescindment of the following substitutes*** for the 2024/2025 school year, pending background check, as attached.

*NOTE: These appointments cannot exceed 29.5 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided.*

G. TRANSFERS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the transfer of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, for the 2024/2025 school year:

PG-1	Name	Position	From	To	Position	Effective Date
A.	Kathleen Petruzzella	Lunch Aide	Euclid School	Lincoln School	Lunch Aide	4/17/25

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT N/AI. VOLUNTEERS N/AJ. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***Leave of Absence***, for:

PJ-1	Employee #	Type of Leave	From	To
A.	#0640	Maternity	9/2/25	11/26/25
B.	#0651	Maternity	3/13/25	9/23/25
C.	#0661	Maternity	5/15/25 <i>*Revised Date</i>	11/24/25
D.	#1190	Maternity	3/13/25	9/23/25 <i>*Revised Date</i>

K. WORKSHOP/TRAINING

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***professional development requests*** for the 2024/2025 school year:

PK-1	Name	Position	Date	Substitute Required	District Cost	Activity	Location
A.	James Muska	Middle School Social Studies Teacher	5/20/25	Yes	N/A	"Belonging: Reconsidering Antisemitism, Islamophobia, and other Racisms"	Ramapo College, Mahwah, NJ

L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***student teaching or field experience requests*** for the 2024/2025 school year:

PL-1	Student Teacher	College/ University/ Institution	Cooperating Teacher	School	Courses	Dates
A.	Shawn Zahn	William Paterson University	Mr. D'Amico	Middle School	Internship Educational Leadership Program	April-August 2025 <i>Pending Background Check</i>

M. LUNCH/ BREAKFAST AIDES N/A

N. EMPLOYEE CONTRACTS N/A

O. JOB DESCRIPTIONS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the ***Teacher of Performing Arts***, job description as attached.

P. GENERAL

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve ***the revised salary with longevity***, as outlined by the HHEA Contract, effective March 1, 2025:  
Alyssa Rogers: Salary \$108,325.00, Longevity \$1,500.00 (prorated)

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion PA1-PP1			1st			2nd			
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

## 2. STUDENTS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2024/2025** school year as indicated:

S-1	LID	School Name	Dates	Total Tuition
A.	1002493	The Phoenix Center Nutley, NJ	7/5/24- 6/24/25	*\$4,920.00 *Additional tuition charge resulting from audit
B.	1003208	South Bergen Jointure Commission (SBJC) Garfield, NJ	3/3/25- 6/24/25	*\$47,725.00 *Prorated
C.	1003209	South Bergen Jointure Commission (SBJC) Felician Campus Lodi, NJ	3/5/25-6/24/25	*\$47,725.00 *Prorated

Regular Meeting Agenda

April 16, 2025

2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2024/2025** school year as indicated:

S-2	LID	School Name	Dates	Total Tuition
A.	1003486	High Point School of Bergen County Lodi, NJ	*3/17/25 *Revised End Date	N/A
B.	1003486	New Hope Integrated Behavioral Healthcare Marlboro, NJ	3/17/25 - 3/31/25	\$1,300.00

3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***ESY out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2025/2026** school year as indicated: **N/A**
4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***out of district one to one aide(s)*** as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2025/2026** school year as indicated: **N/A**
5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the updated contract with bergen County Special Services for ***Learning Disabled Teacher- Consultant services (LDT-C)*** through June 30, 2025 with one additional day per week, at a prorated cost of \$8,955.53 per month.
6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve LearnWell LLC to provide ***virtual home instruction*** (Student ID 1000576): March 17, 2025 through June 24, 2025, up to 1 hour per week, at a rate of \$72.00 per hour.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion S1- S6</b>			2nd				1st		
<b>AYE</b>	X	X	X	X	X	X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

### 3. GENERAL

- G1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***activities/events/fundraisers/etc.*** request for the 2024/2025 school year as listed below:

<b>G1</b>	<b>School Activity</b>	<b>Participants</b>	<b>School</b>	<b>Date/ Location</b>	<b>District Cost</b>	<b>Advisor/ Administration</b>
A.	Cheerleading Team Merchandise Sale	Students and Staff	High School	4/17/25 to 6/20/25	N/A	Ms. Music Ms. Giaquinto Mr. Scuiilla
B.	Buddy Bench Donation From HH Girl Scout Troop 97821	Students and Staff	Lincoln School	4/27/25 Lincoln School	N/A	Mr. Colangelo
C.	Lincoln School's Student Council Food Drive	Students, Staff, Community	Lincoln School	4/28/25-5/14/25	N/A	Mrs. Martello Mr. Colangelo
D.	Jersey Mike's Dine to Donate Grade 12 Fundraiser	Students, Staff and Community	High School	5/1/25 Jersey Mike's Little Ferry, NJ	N/A 50% of all sales at that location will be donated to the Class of 2025	Ms. Zorat
E.	TEEM Global Equity Entrepreneurship Program	Community Service Club	High School	Beginning 5/1/2025	N/A	Ms. Caines Dr. Pope
F.	National Honor Society (NHS) T-Shirt Sale	NHS	High School	5/1/25 to 5/15/25	N/A \$5.00 per shirt *Student Funded	Mr. Alfano Mr. Barchini
G.	Design Clinic for Yearbook	High School Yearbook Students and Staff	High School	*5/15/25 Herff Jones Maywood, NJ *Revised Date	N/A	Ms. Cassidy
H.	Bouncy House for Field Day <i>*Pending COI Submission</i>	Students	Lincoln School	5/16/25 Depken Field	N/A <i>*PTA Funded</i>	Mr. Colangelo
I.	Drug Enforcement Administration (DEA) Presentation	Students and Staff Grade 12	High School	5/21/25	N/A	Mrs. Christianson Mr. Scuiilla
J.	Virtual Meeting with Italian Opera Singer	Italian IV Students and Staff	High School	5/30/25	N/A	Mr. Balestra Mr. Barchini
K.	Wellness Day with the U.S. Army	Students	High School	5/30/25	N/A	Mrs. Abbatiello
L.	Catch You Later Foundation Presentation	Students and Staff Grade 12	High School	6/3/25	N/A	Mrs. Christianson Mr. Scuiilla
M.	Power of Positive Leadership	Students Grade 11	High School	6/5/25 PS2 Athletics, Wayne NJ	N/A *\$50.00 <i>Student Funded</i>	Mr. Suri Mr. Scuiilla
N.	Class Trip	Students, Staff and Parents Grade 4	Lincoln School	6/13/25 Liberty Science Center Jersey City, NJ	N/A \$33.00 <i>*Student Funded</i>	Mr. Colangelo

Regular Meeting Agenda  
April 16, 2025

O.	Class Trip	Staff & Students Grade 5	Euclid School	*6/18/25 Liberty State Park Jersey City, NJ *Revised Date	N/A *\$35.00 Student Funded	Mr. Sickels
P.	Summer Music Program	Students Grades 4-12	District Wide	High School Band Room	Teacher Stipend (As per HHEA) \$120.00 *Student Funded	Mr. Ascolese Ms. Moroney

- G2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***Torch Run Activities*** for Euclid and Lincoln School Students to participate within the run (with parental permission or student waiver forms) or to attend as spectators (with parental permission) on June 6, 2025 located on the Boulevard, Hasbrouck Heights, NJ.
- G3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve a ***security at Board of Education Meeting***, on March 27, 2025:  
Barry Feinberg (3 Hours) - \$41.66/hour.
- G4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve a ***foreign exchange student***, (AFS Intercultural Programs ID S24-00634) as per district Policy 5111.1: Exchange Student Programs, and the approved correlating paperwork from the U.S. Department of Exchange Visitor Program, to attend Hasbrouck Heights High School during the 2025-2026 school year.
- G5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following teacher, to participate in the ***NJDOE's Teach STEM Classes in Nonpublic Schools Grant Program***, in which eligible school teachers will teach STEM subject classes in nonpublic schools, totally funded and administered through the NJDOE Office of Nonpublic School Programs; the NJDOE will reimburse the school district for all compensation paid to the teacher for participation in the program, including all appropriate taxes: Mr. Ian Zellman
- G6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve a the ***High School Graduation and Middle School Promotion dates and rain dates:***  
High School: Friday, June 20, 2025, 6:00 p.m. Depken Field  
Rain Date: Friday, June 20, 2025, 6:00 p.m. Indoors- Hasbrouck Heights MS/HS  
Middle School: Wednesday, June 18, 2025, 5:00 p.m. Depken Field  
Rain Date: Wednesday, June 18, 2025, 5:00 p.m. Indoors- Hasbrouck Heights MS/HS

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion G1- G6					1st	2nd			
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

#### 4. BUSINESS

#### M. ACCEPTANCE OF MINUTES

M1. BE IT RESOLVED: that the **minutes** of the following meeting be accepted:  
Work Meeting March 27, 2025  
Closed Session March 27, 2025  
Regular Meeting March 27, 2025

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion M1	2nd							1st	
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

#### F. FINANCE

##### F1. FINANCIAL REPORTS FOR FEBRUARY 2025

BE IT RESOLVED: that the board of education accepts the FEBRUARY 2025, financial report, as submitted, which include the monthly Board Secretary's Report, Transfer Report, Cash Report, and the Treasurer of School Monies Report for the respective month endings. The Board notes that the Secretary's and Treasurer's Reports are in balance for the cash receipts and disbursements for the respective month endings. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of FEBRUARY 2025, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of February 2025, after review of the District's monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



F2. CONFIRMATION OF BILLS AND WARRANTS FOR **FEBRUARY 2025**

BE IT RESOLVED: that, based upon the recommendation of the business administrator, the bills list for the month of February 2025:

Fund 10	General Fund	\$122,825.45
Fund 11	General Fund	\$3,621,068.76
Fund 12	Capital Outlay	\$0
Fund 20	Special Revenue	\$58,553.88
Fund 30	Capital Projects Fund	\$0
Fund 40	Debt Service Fund	\$30,825.00
Fund 60	Enterprise	\$90,736.08
Fund 95	Student Activity	\$4,854.39
Total:		\$3,928,863.56

F3. PAYROLL CONFIRMATION- **MARCH 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary in issuing the payroll for the month of March 2025 in the total amount of \$2,265,991.07.

F4. PAYROLL CONFIRMATION- **APRIL 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the estimated payroll for the month of April 2025 in the total amount of \$2,200,000.00.

F5. APPROVAL FOR **MASCHIOS' FOOD SERVICE CONTRACT 2025-26 SY**

BE IT RESOLVED: that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approves the Food Service Program with Maschios' Food Service for the 2025-2026 school year with the following allowance, fee, and guarantee:

Management Fee: District shall pay Maschios' a Management Fee of \$22,890.00 per year payable in ten equal installments of \$2,289.00, starting September 1, 2024 and ending June 30, 2025.

Guarantee Return: Maschios' guaranteed return to the Hasbrouck Heights Board of Education will be a guaranteed breakeven for the 2025-2026 school year.

Total Cost of Contract: The total cost of the contract for the 2025-2026 school year is \$647,679.28.

F6. APPROVAL- **CORRECTED STUDENT CONTRACT RESOLUTIONS**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the following adjustments to previously approved resolutions:

**July 25, 2024 - Section 2. Students #1. S-1 B:**

Student LID: 6939, specifically to read Bergen County  
Special Services (BCSS), replacing South Bergen Jointure Commission

**July 25, 2024 - Section 2. Students #8**

Spelling correction to N. Imperatore Tutor, LLC

**August 22, 2024 - Section 2. Students #8:**

Corrected student LID from 1001592 to 1001594

**October 17, 2024 - Section 2. Students #3. S-3**

Missing language 1:1 Aide approval for Student LID: 100806 for Extended School Year (ESY) and Regular School Year (RSY): \$40,950.00

**December 18, 2024 - Section 2. Students #3. S-3**

Missing language 1:1 Aide approval for Student LID: 1001558 for Extended School Year (ESY): \$4,770.00

**F7. APPROVAL FOR ADVERTISEMENT OF BID**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the School Business Administrator to advertise for the bid to address the Hasbrouck Heights Middle School High School Elevator Renovation Modernization Project.

**F8. APPROVAL OF PAYMENTS PER CERTIFICATION OF EI ASSOCIATES**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary, the Hasbrouck Heights Board of Education approves: EACM Corp, for the district wide HVAC Upgrades, Payment Application #5 in the amount of \$155,780.80.

**F9. APPROVAL TO CERTIFY RECEIPT OF SDA FUNDING**

Whereas, the Business Administrator shall complete the Certification of School District Superintendent or Business Administrator in Support of Receipt of FY 2024 Funding.

Whereas, additionally there are remaining funds available from FY2023 Funding; and

Whereas, the funding has been allocated in the respective New Jersey Fiscal Year budgets to be distributed by the New Jersey Schools Development Authority (SDA) and the Department of Education (DOE) to school districts for emergent projects and capital maintenance projects Be it resolved, that the Hasbrouck Heights School District accept the combined FY2023 & FY2024 funding in the amount of \$83,565.00.

Be it further resolved, the funding will be used to support the Hasbrouck Heights Middle School HighSchool Elevator Renovation Modernization Project.

**F10. APPROVAL OF CHANGE ORDER #002 - HVAC PROJECT**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary, the Hasbrouck Heights Board of Education approve the change order #002 to expedite the fabrication of electrical switchgear for the project located at Hasbrouck Heights Middle/High School; this payment will be applied to existing contingency allowance in the amount of \$15,525.00.

**F11. APPROVAL OF 2025-2026 SY SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) CORRECTIVE ACTION PLAN**

WHEREAS, per N.J.A.C. 6A:23A-5.3(f), an action plan is required for those school districts that did not meet at least 90 percent parental consent response and/or 100 percent of budgeted revenue by the end of the fiscal year;

WHEREAS, Hasbrouck Heights School district, as required, will submit the NJSEMI Corrective Action Plan with the 2025-2026 budget submission;

NOW, THEREFORE, The Board of Education approves the NJSEMI Corrective Action Plan for the (FY) 2026 SEMI program performance.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion F1-F11		1st		2nd					
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

## B. Business- Facilities

### BG1. USE OF FACILITIES – APPROVALS – OUTSIDE ORGANIZATIONS

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education approves the *requests for use of school facilities* from outside organizations, pending receipt of required documentation according to Board Policy #7510, as attached.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion BG1				1st				2nd	
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

## H. HARASSMENT, INTIMIDATION AND BULLYING

H1. BE IT RESOLVED: that the board of education does hereby affirm the Superintendent's decision on Harassment, Intimidation and Bullying cases:  
2024-2025-050-05

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion H1					2nd	1st			
AYE	X	X	X	X	X	X	X	X	X
NAY									
ABSENT									
ABSTAIN									
RECUSE									

## L. LEGAL

### L1. APPOINTMENT DISTRICT PHYSICIAN CONSULTANT CONTRACT

Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the attached agreement with *Dr. Thomas Bottilgieri, DO*, from April 17, 2025 through June 30, 2025.

Regular Meeting Agenda  
April 16, 2025

L2. APPROVAL OF UPDATED MEMORANDUM OF UNDERSTANDING WITH THE HASBROUCK HEIGHTS POLICE DEPARTMENT

Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the attached ***Memorandum of Understanding*** with the Hasbrouck Heights Police Department, pursuant to N.J.S.A.18A:41-9, effective July 21, 2017, if one school building of a school district is equipped with video surveillance equipment that is capable of streaming live video wirelessly to a remote location, the Board of Education and local law enforcement must enter into an MOU which provides law enforcement authorities with the capacity to activate the equipment and view the live streaming video.

L3. APPROVE MAY 2025 BOARD OF EDUCATION MEETING

BE IT RESOLVED: that, upon the recommendation of the superintendent and the business administrator, the board of education will ***change the following Board of Education Meeting:***

Regular Meeting: FROM Wednesday, May 14, 2025 to ***Tuesday, May 13, 2025***

Work Session 6:00 p.m. in the High School Media Center

Regular Session 7:00 p.m. in the High School Auditorium

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion L1- L2</b>									
<b>AYE</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAIN</b>									
<b>RECUSE</b>									

**A. ADOPTION OF POLICIES AND REGULATIONS**

- A1. FIRST READING OF REVISED POLICIES: N/A  
A2. SECOND READING OF REVISED POLICIES: N/A

**G. PUBLIC COMMENTS 7:31 p.m.**

1. Ms. Regas- question on F2- Capital outlay is \$0.00. Mrs Murray responded, nothing was spent from that account during the month of February 2025.
2. Ms. Ponte- Question on PTSA leadership. Mrs. Cintron answered that the Board has requested a change of the executive PTSA Board, not the event chairs.
3. Ms. Ober- Statement regarding her PTSA donations/ activities.

- H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS** N/A
- I. CLOSED SESSION- AS MAY BE REQUIRED )** N/A
- J. ADJOURNMENT**

REGULAR SESSION- CLOSED SESSION - IF NEEDED- OPEN- N/A

REGULAR SESSION- CLOSED SESSION - Close- N/A

REGULAR SESSION- MOTION TO ADJOURN- REGULAR SESSION 7:36 p.m.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion	<span style="color: red;">1st</span>		<span style="color: red;">2nd</span>						
AYE	<span style="color: red;">X</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>	<span style="color: red;">X</span>
NAY									
ABSENT									
ABSTAIN									
RECUSE									

Respectfully submitted,

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Mrs. Jenine Murray, Business Administrator/Board Secretary